Office of Elections
Loudoun County, Virginia
Ballot Drop Box Retreival

Date: _____   Location: _____   Box #: _____

1. Fill in date and location above
2. Confirm seal number on box matches seal number on form
3. Break seal and stick to this form at bottom
4. Open box and retrieve ballots
5. Count ballots and deposit into blue bag, then lock bag
6. Close ballot box and seal, record number below

Seal to be broken: _____ Verified: _____

Count of ballots inside box: _____

New seal placed on box: _____

We, the undersigned verify that the seal numbers on this form are accurate, and that the count of ballots removed is correct. Further, the ballots retrieved were placed into a locked bag for transport to the Office of Elections and remained in our posession at all times.

_____   _____
Print Name   Print Name

_____   _____
Signature   Signature

+---------------------------------------+
| |
| Place broken seal here |
| |
+---------------------------------------+

- -

Received at Ofc by: _____   Count of ballots: _____

Signature: _____